

Approved

**LAKEVIEW PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
September 17, 2025**

The Regular Meeting of the Lakeview Public Library Board of Trustees was held on Wednesday September 17, 2025 in the meeting room.

Roll Call: Board of Trustees present were Lisa Ortiz, Ka're Akins, Marlene Tapley, Kevin Boston – Hill, Andrea Maddison, Director Camina Raphael-Lubin, and the Library Attorney

Ka're Akins moved to go into Executive Session Meeting at 7:30 p.m. to discuss matters of negotiations

Seconded by Andrea Maddison All were in favor.

Ka're Akins moved to come out of Executive Session and move into public session at 7:38 p.m.

Seconded by Andrea Maddison All were in favor

APPROVAL OF LIBRARY BOARD MEETING MINUTES

Ka're Akins moved to approve August 20, 2025 Regular Meeting Minutes with the necessary corrections

Seconded by Andrea Maddison All were in favor.

TREASURER'S REPORT

All deposits for the month have been accounted for with appropriate backup documentation provided.

There were no questions regarding the Treasurer's Report.

Kevin Boston – Hill moved to approve the Treasurer's Report

Seconded by Andrea Maddison All were in favor.

DIRECTOR'S REPORT

- A 0.5% annual increase in member library support has been suggested for 2026 and 2027.
- This will increase our payment by a total of \$201 over the two years, bringing the amount to \$3,818 in 2026 and \$4,019 in 2027.

This adjustment is based on factors including population, material expenditures, the three-year average (2022–2024), and the number of cardholders.

- **Correction from Last Month's Meeting:**

It was not the compressor switch that needed replacement, but the compressor itself. The electrician has shut off power to the unit, and Encore is scheduled to replace the compressor in the coming weeks.

- There have been ongoing issues with vehicles parking in the first 3 spots near the gate, which prevents the gate from closing properly at night.

The Director proposed installing a removable pole with a lockable chain to block access to that area during off hours.

- The new furniture for the Children's Room has been delivered and installed.
- The 40th Annual Legislative Breakfast will take place on Friday, October 3 at 8:30 AM at NLS.

Trustee Basics Training will be held in person on Saturday, September 20 from 10:00 AM to 12:00 PM at NLS.

A continental breakfast will be provided. Participation fulfills the required two hours of annual trustee training.

Andrea Maddiosn moved to approve September 2025 Director's Report
Seconded by Kevin Boston – Hill All were in favor.

COMMITTEE REPORTS

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

The Director had a discussion with Elite. An RFP was drafted for additional review. Demolition is set for Elite and a estimate is in review.

PERIOD FOR PUBLIC DISCUSSION

None

ADJOURNMENT

Andrea Maddison moved to adjourn the public meeting at 7:56 p.m.
Seconded by Kevin Boston – Hill All were in favor.

Respectfully Submitted by,
Lisa Ridley
District Clerk